

2006/1806

ORDER OF THE SECRET MONITOR

LOXLEY CONCLAVE No. 262

BY LAWS

1. The Conclave shall meet at the Masonic Hall, Rainbow Hill, Worcester on the 3rd. Thursday in March, the 2nd. Thursday in June and the 1st. Thursday in September in each year.

2. The Supreme Ruler and the Treasurer shall be elected by ballot at the meeting in March. The Supreme Ruler elect shall be installed at the meeting in June and shall appoint and invest the officers.

Two auditors and the Sentinel shall be elected by show of hands at the meeting in March.

The Benevolent Fund Steward shall be elected by show of hands at the meeting in September for the ensuing calendar year.

3. The Treasurer shall collect and receive all monies which he shall deposit in a bank account in the name of the Conclave approved by resolution of the Conclave, pay all accounts and present a receipts and payment statement at the meeting in June which shall have been audited by the two elected members of the Conclave.

4. The names of the candidates proposed for induction shall be communicated to the Secretary at least one month before the meeting at which the ballot will take place; details of candidates for joining shall be given in open Conclave at the previous regular meeting. Election shall be by ballot and should two black balls appear the proposition shall be rejected and shall not be renewed for at least one year. Each meeting shall be convened by summons issued by the Secretary at least ten days before the meeting.

5. The fee for induction and admission shall be £6.50 exclusive of jewel. The fee for joining or rejoining shall be £2.50 The fees shall include the cost of registration.

6. Every member shall pay an annual subscription of £5.00 which shall include the annual dues to Grand Council and Provincial Grand Council. Such subscription shall be payable in advance of the meeting in June. The Secretary's services shall be deemed equivalent to the payment of annual subscription.

7. The dining fee shall be such as from time to time may be determined by the Conclave.
8. A Fund of Benevolence shall be formed to consist of :-
 (a) Monies voted to it by the Conclave after due notice.
 (b) Voluntary donations and/or legacies.
 The Benevolent Fund Steward shall take charge of the funds so raised. It shall be held as a separate account by the Treasurer. A statement of these accounts shall be presented at the June meeting.
9. Inasmuch as the peculiar characteristic of this Order consists in giving friendly monition and warning to its members in time of danger, and in affording support and assistance to them in time of sorrow and distress, it is expressly enjoined on the Visiting Deacons as the chief duty of their office to search out and warn any brother who may be exposed to danger, whether secret or apparent, and to visit those afflicted with sickness or sorrow or otherwise in need of fraternal help and consolation. A statement that this duty is specially recognized as a distinguishing feature of the Order shall appear in the by-laws of every Conclave; and the Visiting Deacons of every Conclave shall be specially charged on their appointment to see that this fundamental principle of the Order is carried into practical effect during their term of office. (Rule 72)
10. To alter or amend these by-laws notice of motion shall be given at one meeting and the details thereof shall be inserted in the summons convening the next meeting of the Conclave. Such alterations or amendments shall not take effect unless adopted to two thirds of the members then present and voting and finally approved by the Provincial Grand Supreme Ruler, and the M.W. Grand Supreme Ruler.

In all respects the members of this Conclave shall abide by and strictly conform to the Constitutions and Regulations for the Government of the Order.

Adopted in open Conclave _____ Supreme Ruler

Approved on _____ Provincial Grand Supreme Ruler

Approved on behalf of the M.W. Grand Supreme Ruler

London _____ 19 _____ Grand Recorder